

Committee for Research Safety Original Date: 03/01/2001

A. BIOLOGICAL SPECIMEN LAND AND AIR SHIPPING REQUIREMENTS¹

1. Biological specimens will be properly packaged to protect specimens during transit, and the personnel handling them. Personnel will not mail specimens in Petri plates and will not enclose dry ice in airtight (hermetically sealed) containers.
2. Specimens shall be packed, packaged and labeled in full accordance with the Department of Transportation (DOT) and the International Air Transportation Association (IATA) requirements. All shipments originating from Durham VAMC Research & Development must comply with the Dangerous Goods Regulations (DGR).
3. **“Proper Shipment of Biological Materials”** training is required by staff who package biological materials for land or air transport. Training must be renewed at least every two years. To receive training you may use CITI Program at www.citiprogram.org or use the Duke module at <http://www.safety.duke.edu>. Maintain the training certificate with your study records and record the training date on the table below.
4. Step by step packaging guidelines can be found at on the Duke OESO Safety website at or as an attachment in the Research Laboratory Safety Manual

B. LIST ALL STAFF WHO WILL PACKAGE AND SHIP BIOLOGICAL MATERIALS FOR LAND OR AIR TRANSPORT

NAME	DATE AND SOURCE OF TRAINING
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2.	
3.	
4.	
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C. Principal Investigator (PI) Affirmation:

I have read and will comply with the above guidance.

PI Printed Name

PI Signature

Date

¹ This SOP refers to packing and shipping Class 6.2 agents. See 49 CFR 173.134- Class 6, Division 6.2 Definitions and Exceptions for more information.

References: The Centers for Disease Control and Prevention (CDC), the Department of Transportation (DOT), and the International Air Transport Association (IATA) dangerous goods guidelines

Internal Transport of Specimens (between VA , CBOCS, and Duke): See Research Laboratory and Safety Manual for proper transporting procedures. The Principal Investigator is responsible for ensuring all applicable staff are appropriately trained on proper internal and external transport procedures.

Approved by Sub-Committee for Research Safety: 10/21/2016